Territory Organizer – User Manual v1.1

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Introduction

The Territory Organizer program allows for the managing of Territories in a Congregation. It is of note that this program is intended to be used as a help. Normal organization procedures should still be maintained.

The program allows for the management of Territories, Homes, Publishers, Field Service Groups, Territory Maps, Check-In/Check-Out of Territory, Printing the Territory and running reports.

Here is a Quick rundown of how to use the program:

1. First create your territories in the Territory tab. (You don't have to create them all at once but at least one)

2. Add the house-to-house data in the Homes tab for a territory.

- 3. Add the Publishers data in the Publishers tab.
- 4. Add the Field Service Groups data in the Field Service Groups tab. (this is optional)
- 5. Add a Map of the Territory in the Map tab
- 6. Check out/Check-in Territories from the Territories tab
- 7. Print territories from the Print tab

8. Run reports from the Reports tab. My favorite report is "All Territories sorted by Least Worked", this will help you hand out the least worked territories.

Territories

This is the main tab of the program. In this tab you create all your Territories.

Creating a new Territory

To create a new Territory, click on the Territories List on the right and select "Insert New Territory":

le Territories mitories Homes						
	Publishers Field Service Groups	Reports Map Prin	t Options	Testeration	(7)	
Insert New Territo	Ŋ			- Territories List		
Territory Numb	ber			Sort Order:	Territory Number 🔻	
Description	Locatio	n		TerrNum	Description	Check-Out Info
2000.0					Insert New Territory	
Image				1	Territory 1	Territory has never bee
-				2	Territory 2	Territory was checked-
City	State	ZipCode		3	Territory 3	Territory was checked
				4	Territory 4	Territory was checked
				5	Territory 5	Territory was checked
				6	Territory 6	Territory was checked
Comments			*	7	Territory 7	Territory has never been
			Ŧ			
Insert		Action 1	tive			
				•		+

Once you have entered the information for a new territory, click on the "Insert" button on the bottom to create the new territory.

Territories List

The right panel is called the "Territories List". This panel contains the list of all the territories. To make changes to a specific territory, select it from the list on the right. Also notice the "Sort Order" at the top which lets you sort the territories list by either (Territory Number) or (Next Out). "Next Out" sorts by placing the least worked territory on the top of the list.

Updating a Territory

To update a territory, select it from the Territories List on the right. Once done making the changes, click on the "Update" button. Note: If you leave the screen and update the territory without clicking on the "Update" button, the changes will not be saved.

Checking out a Territory

To check-out a territory, first select the Territory from the Territories List and click on the Check-Out button:

^r erritory Organizer le Territories Admin Hel	p			
mitories Homes Publishers Field	Service Groups Reports Map Print Optic	Ins		
Update Existing Territory		Territories Lis	t (7 territories)	
		Sort Order:	Territory Number -	
Territory Number 7		Son Order.	Temilory Number •	
Description Territory 7	Location	TerrNum	Description	Check-Out Info
Description Tentory 7	Location		Insert New Territory	
Image		1	Territory 1	Territory has never beer
		2	Territory 2	Territory was checked-
City	State ZipCode	3	Territory 3	Territory was checked b
		4	Territory 4	Territory was checked b
		5	Territory 5	Territory was checked b
		6	Territory 6	Territory was checked b
Comments	*	7	Territory 7	Territory has never beer
	•			
Update Check-	Out Work History Active			
Update Check-	Out Work History V Active			
		•	III	4

You will then enter the check-out information. At this point you can also set the Check-Out date by clicking on the "Override check-out date" checkbox. Note: You only need to click on the "Override check-out date" checkbox if the Check-Out date is different from Today's date:

Publisher Smith, Robert 💌
3/ 1/2016 🔲 🖛 🕅 Census
Cancel

Checking in a Territory

To check-in a territory, first select the Territory from the Territories List and click on the Check-In button. The same procedure as checking out can be used to override the check-in date. Note: The check-in button will only be available for Territories that are checked out.

Work History

To see the Territory Work History, first select the Territory from the Territories list on the right, then click on the "Work History" button on the bottom. This will take you to the "Reports" tab and show you the Work History of the selected Territory. To return to the Territories, click on the "Territories" tab.

🔂 Т	erritory Organi	zer			-	agency of the state from the second	
Fil	e Territories	Admin Help					
Ter	ritories Homes	Publishers Field Service	ce Groups Reports	Map Print	Options		
	Reports						
	publisherName	pubCoDate	pubCiDate	census	daysInUse		
	Robert Smith	2/28/2016	3/1/2016		2		
	Robert Smith	3/1/2016			8		
	Options						
	Select Report:	Territory Work History			Display Report	Print Report	
	Territory:	6	-				

Deleting the work history

To delete the work history for a territory, first go to the Territories tab. Then from the Territories List on the right side, right click on the Territory and select "Delete Work History", confirm that you would like to delete the Territory Work History by clicking on "Yes". Note: There is no method to bring back the Territory Work History once it has been deleted.

Deactivate a Territory

Jpdate Existing 1	Tenitory	Territories List	t (7 territories)	
Territory Num	nber 7	Sort Order:	Territory Number 👻	
Description	Territory 7 Location	TerrNum	Description	Check-Out Info
Description	Location		Insert New Territory	
Image		1	Territory 1	Territory has never bee
		2	Territory 2	Territory was checked-
City	State ZipCode	3	Territory 3	Territory was checked b
-		4	Territory 4	Territory was checked
		5	Territory 5	Territory was checked
		6	Territory 6	Territory was checked
Comments	A	7	Territory 7	Territory has never bee
001110110				
	Ŧ			
Update	Check-Out Work History Check-Out			
		•	III	P
	<u> </u>			

To mark a Territory as not active, remove the checkbox and click on the "Update" button:

Permanently deleting a territory

To permanently delete a territory, first go to the Territories tab. Then from the Territories List on the right side, right click on the Territory and select "Delete Territory", confirm that you would like to delete the Territory by clicking on "Yes". Note: Once a Territory is deleted, all its data is removed including its history. Also, there is no method to bring back the Territory once it has been deleted.

TerrNum	Descriptio	n	Check-Out	Info	
	Insert Nev	v Territory			
1	Territory 1		Territory ha	s never bee	
2	Territory 2		Territory wa	as checked	
3	Territory 3	}	Territory was checked		
4	Territory 4	l .	Territory was checke		
5	Territory 5	i	Territory wa	as checked	
6	Territo	Delete Territory		lecked	
7	Territo	-		ver bee	
		Edit Last Check-	Out Info		
		Edit Last Check-	In Info		
	_				

Editing the last Check-Out\Check-In info

It is possible to edit the last Check-Out\Check-In info for a Territory. First go to the Territories tab. Then from the Territories List on the right side, right click on the Territory and select either "Edit Last Check-Out Info" or "Edit Last Check-In Info". Note: It is only possible to edit the last Check-Out\Check-In info and not further back.

Sort Order:	Territory	Number 🔻		
TerrNum	Descript	ion	Check-Out Info	
	Insert N	ew Territory		
1	Territory	1	Territory was check	ed
2	Territory	2	Territory was check	ed
3	Territory	3	Territory was check	ed
4	Territory	4	Territory was check	ed
5	Territory	5	Territory was check	ed
6	Territory	6	Territory was check	ed
7	Temi	Delete Territory	lever l	bee
		Edit Last Check-O)ut Info	
		Edit Last Check-I	n Info	
4				,

Publishers

The publishers tab contains a list of all the publishers.

Creating a new Publisher

To create a new Publisher, click on the Publishers List on the right and select "Insert New Publisher":

File Territories Admin Help					
entories Homes Publishers Reld Ser	vice Groups F	Reports Map Print Options			
Insert New Publisher			Publ	shers List (14 publishers)	
First Name	M: Last I	Name:	Id	Publisher	
114 1000				Insert New Publisher	
Address:	A	pt:	11	Abuki, Amold	
	_		12	Anders, Ron	
City: S	State:	Zip Code:	5	Anderson, Alfred	
			7	Gonzalez, Alby	
Phone:	Fax		6	Gonzalez, Maria	
F 11-1		Publisher ID:	13	Landers, Beth	1
E-Mai:		Publisher ID:	3	McDonald, Ronald	
			9	Petales, Betulia	
Comments:		<u>^</u>	4	Ramirez, Manuel	
		-	10	Robins, Peter	
			14	Rodgers, Donald	
Field Service Group			2	Rodriguez, Albert	
Heid Service Group			1	Smith, Robert	
			8	Valenzuela, Rodolfo	*

Updating a Publisher

To update a Publisher, select it from the Publishers List on the right. Once done making the changes, click on the "Update" button. Note: If you leave the screen and update the publisher without clicking on the "Update" button, the changes will not be saved.

Field Service Group

To assign a Publisher to a specific Field Service Group, select the field service group the publisher belongs to and click on the Update button.

Permanently deleting a Publisher

To permanently delete a Publisher, first go to the "Publishers" tab. Then from the Publishers List on the right side, right click on the Publisher and select "Delete Publisher", confirm that you would like to delete the Publisher by clicking on "Yes". Note: Once a Publisher is deleted, all its data is removed including the Territory Work History for that publisher. Also, there is no method to bring back the Publisher once it has been deleted. For this reason it is recommend to deactivate(by removing the 'Active' checkbox for the publisher) instead of deleting them.

Field Service Groups

How to setup field service groups

First create all the publishers from the publishers tab:

📑 Territory Organ	zer			
File Territories	Admin Help			
Territories Homes				
Insert New Publis	her	Publi	shers List (14 publishers)	
First Name:	M: Last Name:	ld	Publisher	<u> </u>
			Insert New Publisher	
Address:	Apt:		Abuki, Amold	
	State: Zip Code:	12	Anders, Ron	
City:	State: Zip Code:	5	Anderson, Alfred	
Phone:	Fax:	7	Gonzalez, Alby	
indite.	1.00.	6	Gonzalez, Maria	=
E-Mail:	Publisher ID:		Landers, Beth McDonald, Ronald	
		3	Petales, Betulia	
Comments:	×	4	Ramirez, Manuel	
Comments.		10	Robins, Peter	
	Ψ	14	Rodgers, Donald	
		2	Rodriguez, Albert	
Field Service	Group:	1	Smith, Robert	
		8	Valenzuela, Rodolfo	-
Insert				

Then create all the field service groups from the "Field Service Groups" tab. Type in a description of the group such as "Group #1". Then select the Group overseer and optionally select the assistant:

Territory Organizer File Territories Admin	Help							
Territories Homes Publishers		Paparta	Man	Print	Options			
Update Existing Group		Reports	Map	FILL	Options	 Field	Service Groups (7 Groups)
Group Overseer:	Rodriguez, Albert	•				ld	Group Overseer	Group Assistant
Group Assistant:	Smith, Robert		,]			1	Insert New Group Smith, Robert	Valenzuela, Rodolfo
	Smith, Hobert		J			2	Rodriguez, Albert	Smith, Robert
Group Description:	Group #2					3	McDonald, Ronald	Robins, Peter
						4	Ramirez, Manuel	Abuki, Amold
						5	Anderson, Alfred	
						6	Abuki, Amold	
						7	Gonzalez, Alby	
Update		Group		2 Active		۲.	m	,

From the Publishers Tab, proceed to assign all the publishers to their respective field service group and click update for each one:

First Name: Manuel M: Last Name: Ramirez Address: Apt: City: State: Zip Code: Inset New Publisher Phone: Fax: Findi Publisher ID: Publisher ID: 4 Comments: Image: Anders, Ron Field Service Group: Group #4 (Ramirez, Manuel) First Name: Manuel Image: Anders, Ron Image: Anders, Ron Image: And		Imin Help shers Field Service Group	s Reports Map Print Options			
Address: Apt: Address: Apt: City: State: Zip Code: Phone: Fax: E-Mail: Publisher ID: 4 Comments: Field Service Group: Group #4 (Ramirez, Manuel) Field Service Group: Group #4 (Ramirez, Manuel) Insert New Publisher 11 Abdress. 12 Anderss. 13 Anderss. 14 Rodgers, Donald 2 Rodriguez, Albert 10 Rodriguez, Albert 11 12 Anderson, Alfred 13 Landers, Beth 3 McDonald, Ronald 9 Petales, Betulia 4 Rodriguez, Albert 10 Rodriguez, Albert 11 12 Anderson, Alfred 13 Landers, Beth 14 Rodriguez, Albert 10 10 10 10 10 10 11 11 12 13 14 15 16 17 18 19 10 10 10 10 11 12 13 14 15 <	Ipdate Existing Publishe	er		Publ	ishers List (14 publishers)	
Address: Apt: City: State: Zip Code: Phone: Fax: E-Mail: Publisher ID: 4 Comments: * Reld Service Group: Group #4 (Ramirez, Manuel) *	First Name: Manuel	M: L	.ast Name: Ramirez	ld	Publisher	A
City: State: Zip Code: Phone: Fax: Phone: Fax: E-Mail: Publisher ID: Comments: Image: Comment of the second o					Insert New Publisher	
City: State: Zip Code: 5 Anderson, Alfred Phone: Fax: 6 Gonzalez, Alby 6 E-Mail: Publisher ID: 4 13 Landers, Beth 13 Comments: * * 13 Landers, Beth 14 Rominez, Manuel * * 10 Robins, Peter 14 Rodgers, Donald 2 Rodguez, Albert 14 Rodgers, Donald 2 Field Service Group: Group #4 (Ramirez, Manuel) • • 15 Smith, Robert 8 Valenzuela, Rodolfo 5 Naterson 16 17	Address:		Apt:	11	Abuki, Amold	
Phone: Fax: E-Mail: Publisher ID: 4 Comments: Field Service Group: Group #4 (Ramirez, Manuel) Group #4 (Ramirez, Manuel) Smith, Robert 				12	Anders, Ron	
Phone: Fax: 6 Gonzalez, Maria E-Mail: Publisher ID: 4 Comments: * Field Service Group: Group #4 (Ramirez, Manuel) Field Service Group: Group #4 (Ramirez, Manuel) Field Service Group: Group #4 (Ramirez, Manuel)	City:	State:	Zip Code:	5	Anderson, Alfred	
E-Mail: Publisher ID: 4 13 Landers, Beth 13 Comments: Field Service Group: Group #4 (Ramirez, Manuel) Field Service Group: Group #4 (Ramirez, Manuel) Field Service Group: Group #4 (Ramirez, Manuel) Smith, Robert Smith, Robert Svalenzuela, Rodolfo Smith, Robert Svalenzuela, Rodolfo Smith, Robert Svalenzuela, Rodolfo Statistical Service Ser				7	Gonzalez, Alby	
E-Mail: Publisher ID: 4 Comments: Field Service Group: Group #4 (Ramirez, Manuel) •	Phone:	Fax	:	-		
Comments: Field Service Group: Group #4 (Ramirez, Manuel) Field Service Group: Group #4 (Ramirez, Manuel) South and the service of the serv	E-Mail:		Publisher ID: 4	13		E
Comments: 4 Ramirez, Manuel 10 Robins, Peter 11 Rodiguez, Abert 12 Rodiguez, Abert 13 Smith, Robert 14 Sobert 15 Smith, Robert 16 Valenzuela, Robolfo	L-Mail.		Tublisher ID. 4			
Field Service Group: Group #4 (Ramirez, Manuel) Image: Service Group: Group #4 (Ramirez, Manuel) Image: Service Group: Group #4 (Ramirez, Manuel) Image: Service Group: Smith, Robert	-			9		
Field Service Group: Group #4 (Ramirez, Manuel) Image: Service Group: Group #4 (Ramirez, Manuel) Image: Service Group: Smith, Robert	Comments:		~	4		
Field Service Group: Group #4 (Ramirez, Manuel) Image: Service Group: Smith, Robert Image: Service Group: Smith, Robert Image: Service Group: Valenzuela, Rodolfo			-			
Held Service Group: Group #4 (Ramirez, Manuel) 1 Smith, Robert 8 Valenzuela, Rodolfo						
8 Valenzuela, Rodolfo	Field Service Group:	Group #4 (Ramirez, Man	uel) 🔻	2		
8 Valenzuela, Rodolfo				1		
Update Active				8	Valenzuela, Rodolfo	
	opulie		, care			

Now proceed to assign the territories to the publishers by using the check-out button from the "Territories" tab:

¹ Territory Organizer			
File Territories Admin Help			
Territories Homes Publishers Field Service Groups Reports Map Print Options			
Update Existing Territory	Territories List	t (7 territories)	
	Sort Order:	Territory Number -	
Territory Number 7		Tomory Hambor	
Description Territory 7 Location	TerrNum	Description	Check-Out Info
		Insert New Territory	
Image 📃 🔛	1	Territory 1	Territory was checked-c
	2	Territory 2	Territory was checked-c
City State ZipCode	3	Territory 3	Territory was checked t
	4	Territory 4	Territory was checked b
	5	Territory 5	Territory was checked b
	6	Territory 6	Territory was checked-c
Comments	7	Territory 7	Territory has never beer
Update Check-Out Work History Active			
	•		h
			r

You can now run reports to see a list of field service groups and the amount of territories assigned to each Field Service Group. To do this, click on the "Reports" tab, select the "Field Service Group List" report and then click on "Display Report":

Group Description		Publisher	Checked-Out Territories	
Group #1	Group Overseer:	Smith, Robert	0	
	Group Assistant:	Valenzuela, Rodolfo	0	
		Anderson, Alfred	0	
		Totals:	0	
Group #2	Group Overseer:	Rodriguez, Albert	2	
	Group Assistant:	Smith, Robert	0	
		Gonzalez, Maria	0	
		Totals:	2	
àroup #3	Group Overseer:	McDonald, Ronald	0	
	Group Assistant:	Robins, Peter	0	
		Ramirez, Manuel	0	
		Valenzuela,	0	

Permanently deleting a Group

To permanently delete a group, first go to the "Field Service Groups" tab. Then from the "Field Service Groups" List on the right side, right click on the Group and select "Delete Group", confirm that you would like to delete the Group by clicking on "Yes". Note: Once a Group is deleted, all its data is removed. Also, there is no method to bring back the Group once it has been deleted.

111	3	MICLIONAIO, KONAIO	HODINS, METER	
	4	Ramirez, Manuel	Landers Reth	
	5	Anderson, Alfred	G Delete Group	
	0	D I D II		11.1

Reports

The reports tab allows you to run various reports and print them out:

Reports terrNum	terrDesc	terrLocation	pravious PublisharN	previous PubCo Date	pravious PubCiData	ourrent Publisher Na	currentPubCoDate *
1	Territory 1	167 ST y la 55AVE NW	previousi ublisheri		previousi ubcibate		3/15/2016
10	Territory 10						
2	Territory 2	167 ST y la 55 AVE NW				Albert Rodriguez	3/1/2016
3	Territory 3	NW 170 TR 54 CT	Robert Smith	2/4/2016	2/29/2016		
8	Territory 8		Amold Abuki	11/1/2015	11/2/2015		
9num	Territory 9		Amold Abuki	12/1/2015	12/2/2015	Arnold Abuki	4/1/2016
AA5	Territory 5	172 ST y la 53 PL NW	Robert Smith	2/29/2016	2/29/2016		
AA7	Territory 7						
TERR 4	Territory 4	168 TR y la 53 CT NW	Amold Abuki	3/7/2016	3/7/2016		
TERR11	Territory 11						
TERR12	Territory 12						
TERR13	Territory 13						
₹	· · ·	1		1			4

Мар

Description

The map tab will allow you to create a map of each territory which can be printed out with the territory.

📄 Territory Organiz	er												x
File Territories	Admin	Help											
Territories Homes	Publishers	Field Service Groups	Reports Ma	Print	Options								
Мар													
222 222 221 221 221 221 221 221 221 221	236 233 223 223 223 223 223 223	2215 2215 2205 223 2305 223 2305 2307 243 243 243 243 243 243 243 243	2200 2407 3 Street 3 Street 2413 2429 2419 2419 2419 2419 2420 2421 2420 2421 24	2320 2320 2320 2310 2310 2310 2310 2310	2509 2509 2507 2507 2507 2507 2507 2507 2507 2433 2431 2433 2401 5515 2401 5515 2401 5515 2401 2512 2401 2512 2401 2512 2401 2509 2509 2509 2509 2509 2509 2509 2509	5518 2628 2624 2624 2612 263 2612 263 317 2606 2510 2500 2510 2510 2550 2505 2506 2505 2506 2505 38 2435 36 2435 4 2435	2623 2601 2605 2505	2700 2640 620 19 06 00 et 1 2533 2507 2507	3 5121 513 3 5121 513 2 519 2 519	2624 26224 2620 2618 2616 22536 2536 2536 2536 2550 2516 2550 2550 2550 2550 2550 2550 2550 255	2539 (2534) 2530 (2526) 2517 (2527) 2518 (2510) 2510 (2510) 2510 (2510) 2510 (2510) 2500 (2500) 2500 (2500) 2500 (2500) 2426 (2500) 2500) 2500 (2500) 2500 (2500)	Robert Street a to a	
Options Territory 1 Create Polygon	n Dele	▼ ste Polygon Sav	ve Image	Cancel C	reate			29.	939037698	695900,-90).110185146	331800	

How to zoom

Use your mouse wheel to zoom in and out of the map.

How to mark the Territory borders

Use the "Create Polygon" button to create a border for each territory. Single click on each corner of the territory. Once you are at the last corner, double click to create the territory border.

Displaying all territories

You can show all territories on the map by selecting the "All Territories" option from the territory dropdown box:

Territory	All Territories	

- O X 💼 Territory Organizer File Territories Admin Help Territories Homes Publishers Field Service Groups Reports Map Print Options Print Territory Sheets 1 Print Territory • Print Format Original • Options Call Again . Print Everything V Bu Ξ 🗸 Man Print only records with symbol: Not Home Print all except this symbol: Child ÷ Print in compact mode Print Sheet Number Print the date column Print the symbol column Include contact name in comments

The print tab allows the printing of the territory and map on the house to house sheets:

Territory

This option allows selection of the territory

Print Format

This selects the type of document to be printed. "Original" is the normal house-to-house sheet. If you require a custom format, contact the software developer.

Options

The options set various settings such as printing everything or only certain symbols. The territory can also be printed in Compact Mode to reduce paper. The "Print Sheet Number" allows printing of the sheet number on each sheet. The "Print Date Column" and "Print Symbol Columns" allow printing or hiding of this particular data during the print operation. The "Include contact name in comments" will include the contact name for each house in the comments column.

Print

Options

The options tab allows selection of language and other features:

📑 Territory Organizer						
File Territories Admin Help						
Territories Homes Publishers Field Service Groups Reports Map Print Options						
Program Options						
General Options						
Language: English						
Use Internet Explorer Proxy Settings 🔲 UK Style Address						
Map Options						
☑ Use Map Image as Territory Image						
Default Location: -80.4348,25.8428						
Update						

Symbols

The standard symbols on the house-to-house sheet are:

CA = Call Again

B = Busy

M = Man

NH = Not Home

C = Child

W = Woman

In addition to those above, you can add your own custom symbol to mark each house. Symbols that can be added for example:

Letter

Phone

Bad Dog

To add a new Symbol, click on the menu bar option "Admin", then select "Symbols". Once you setup a "Letter" symbol for example, it will then be available in the homes tab to mark a house with the new symbol. Then you can run the homes report from the report tab to print out just the homes that are marked with the "Letter" symbol for example to create a list for writing letters.

Note: After adding a new symbol, close and restart the program in order for the new symbol to be available for use.

Data Backup

It is very important to backup your territory data. One way to backup your data is to save it to a flash drive monthly. The file to backup is called *TerrOrg.s3db*.

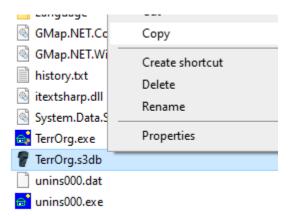
Steps to perform the backup.

1. Open Windows Explorer and open the Territory Organizer Installation Folder. Usually its *C:\TerrOrg* unless it was changed during installation:

This PC > Local Disk (C:) > TerrOrg

	<u>_</u>	
^	Name	
	images	
	📙 Language	
	GMap.NET.Core.dll	
	GMap.NET.WindowsForms.dll	
	history.txt	
	🚳 itextsharp.dll	
	System.Data.SQLite.dll	
	📑 TerrOrg.exe	
	💡 TerrOrg.s3db	\leq
	unins000.dat	
	📄 unins000.exe	

2. Copy the following file: (TerrOrg.s3db) Note: Do not select Cut!



3. Paste the file to a folder in your flash drive:

```
This PC > Fantom2TB (F:) > TerritoryBackup

      Name
      ^

      View
      Sort by

      Group by
      Refresh

      Customize this folder...
      Paste
```

4. The file is now backed up in your flash drive:

This PC > Fantom2TB (F:) > TerritoryBackup

If your computer fails, now you can just download the Territory Organizer program again, install the program again and then copy the file from your flash drive (TerrOrg.s3db) to the installation folder (Normally its C:\TerrOrg). This will overwrite the existing blank file with all your backed up data.

Territory Organizer Home Page:

TerrOrg.s3db

http://southfloridaguide.com/territory.htm